

# FALKIRK JUNIOR BIKE CLUB

## FJBC SCIO Annual General Meeting

16<sup>th</sup> June 2022

8pm

On-line via Zoom only

---

**Attendees:**

Mark Drackford (MD)  
Fiona Ellis (FE)  
Fraser Johnston (FJ)  
Graham McQueen (GMQ)  
Gemma McAusland (GM)  
Aidan Kerr  
Lesley Archibald (LA)  
Marc Wright (MW)  
Paul Burns (PB)  
Tom Whalley (TW)

**Chairman**

**People Development Officer**

**Head of Strategic Planning / Coaching**

**Fundraising & Sponsorship Officer**

**Club Kit Officer**

**Club Development Officer**

**Wellbeing & Protection Officer**

**Communications & PR Officer**

**Treasurer**

**Wellbeing & Protection Officer Support**

Chantal Federico, Elspeth McStay, Mark Tattersall, Yvonne Stuart, Mark Nimmo, Caroline Quigley, Bryan Jardine, John Dixon, Ally Mitchell

**Apologies:**

Andrew Lauder - retiring  
Jade Gray – retiring  
Jody Soyka – retiring

**Social Secretary**

**Membership Secretary**

**General Secretary**

### ***Minutes***

---

**Agenda item:** Introduction and apologies

**Discussion:**

MD opened the meeting advising of apologies for Committee members unable to make the meeting. MD welcomed everyone to the AGM.

---

**Agenda item:** Chair/Secretary Annual Report

**Presenter:** Mark Drackford

MD referenced the document sent prior to the AGM – Trustees’ Annual Report and Accounts for the year ended 31 December 2021, which have been signed off by an appointed independent examiner.

MD highlighted the following:

Activities in the year

- Significant rise in number of weekly sessions held as compared to 2020
- 5 open events hosted by the club, including the HSBC UK National Cyclo-Cross Trophy
- Working with the community played a strong part in the 2021 agenda – the 2<sup>nd</sup> charity relay for Strathcarron and delivering school holiday sessions to young riders. Rock Up and Ride delivery as well as “Come and have a Go” sessions also played a big part.
- Awarded Scottish Cycling’s 2021 “Club of the Year”
- 2021 closed with the inaugural FJBC Christmas party

Plans for the future

- Upscaling – with sound models for running larger activities we anticipate running additional club sessions and events
- There remains a need to build up the volunteer pool to enable us to consider the expansion of the club membership – it was noted that early volunteering for events really helps the organizers know that the event can run safely.

---

**Agenda item:** Treasurer Reporting of Accounts

**Presenter:** Paul Burns

PB gave a rundown of the Trustees’ Annual Report and Accounts:

- The clubs first full year as a SCIO and as such the accounts have normalized
- Significant increase in receipts – in line with the increase in activities from 2020. Membership fees amounted to just under £20k, with total receipts close to £75k. Three significant other receipt categories were explained.
- The closing cash balance figure was noted, with particular attention drawn to the outstanding payments relating to 2021 activities, and the monies granted to the club for the purchase of bikes and equipment.
- Unrestricted monies of £17,628 resulted, with £6,874 of unrestricted funds payments due out.
- It was again explained that unrestricted reserves are cash reserves that are available to the club/committee to use for the general day-to-day running of the club, restricted reserves are funds that have been granted for a specific purpose and must be used to fulfil that purpose
- The intention of the SCIO to maintain a figure in reserve to allow for emergencies and unforeseen circumstances was stated and a figure of £2,000 has been agreed by committee as an appropriate unrestricted reserve

---

**Agenda item:** Committee Re-election & Trustee Appointment

**Presenter:** Aidan Kerr / Mark Drackford

a. Re-election of committee members / trustees

a. The following committee members were elected into the below positions at the meeting:-

i. Mark Drackford – Chair

- ii. Head Coach – Fraser Johnston
- iii. Treasurer – Paul Burns
- iv. WPO Lead – Lesley Archibald
- v. WPO 2 – Tom Whalley
- vi. Social Secretary – Graham McQueen
- vii. Communications – Marc Wright
- viii. Equipment – Fiona Ellis
- ix. Kit Officer – Gemma McAusland

b. Introduction of new committee members / trustees

a. The following committee members / trustees were elected into the below positions at the meeting:-

- i. Caroline Quigley – General Secretary
- ii. Kirsten McKenzie – Membership Secretary

It was noted that the fundraising / sponsorship role on the committee is currently vacant.

**Agenda item:** Agree/confirm membership fees **Presenter:** Mark Drackford

It was confirmed that there are to be no changes to membership fees at this time of the year.

**Agenda item:** AOB **Presenter:** Mark Drackford

MD welcomes any questions;

- 1. 1 question received prior to the meeting related to the plan for race membership and was it going to be implemented soon, and if kit would be included in the cost. In the meeting it was clarified by Fraser Johnston that race membership was in place for selected individuals already however it is restricted to certain ages and by invitation only to ensure no undue pressure or expectation is put on our younger riders. Kit continues to be an additional cost to club members regardless of rider membership level.

**Agenda item:** Closing remarks **Presenter:** Mark Drackford

MD thanked everyone for their attendance and closed the meeting.