

FALKIRK JUNIOR BIKE CLUB

FJBC Meeting Agenda – 2nd May 2023, Zoom, 8pm

FJBC SCIO Annual General Meeting

2nd May 2023

8pm

On-line only

Attendees:

Mark Drackford (MD)
Fraser Johnston (FJ)
Graham McQueen (GMQ)
Kirsten McKenzie (KM)
Tom Whalley (TW)
Caroline Quigley (CQ)
Fiona Ellis (FE)
Marc Wright (MW)
Gemma McAusland (GMA)
Callum McNicol (CMcN)
Lesley Archibald
Marc Wright

Chairman

Head of Strategic Planning / Coaching

Social

Membership Secretary

Wellbeing & Protection Officer Support

General Secretary

Equipment

Communications & PR Officer

Club Kit Officer

Club Development Officer

Wellbeing & Protection Officer

Communications and PR Officer

Jim, Donna Nimmo, Colin Reekie, Mark Tattersall
Katie Galloway, David Small, Heather McCormac
John Dixon, Hazel Dalrymple

Apologies:

Minutes

Agenda item: Introduction and apologies

Presenter: Mark Drackford

MD opened the meeting and welcomed everyone to the AGM

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Agenda item: Chair/Secretary Annual Report

Presenter: Mark Drackford

MD referenced the annual report document circulated to membership

MD highlighted the following:

- Club sessions have expanded with more opportunities for discipline specific sessions in Cyclocross and MTB. The club has also added an additional fundamental sessions on a Tuesday night. This year has also seen activities expanded to more locations in Falkirk, including sessions running on a Saturday in 2 locations
- The club successfully organised a range of cycling events catering for all levels of competition. This included hosting 2 national series events as well as the National Cyclo-Cross Trophy, including the Race to the stars event which was a highlight of the year
- The club continued to support the local community, with school holiday club sessions providing coaching and free lunches as well as through the Scottish Cycling Rock up and Ride Programme.
- Awarded Scottish Cycling “Club of the Year” and “Event of the Year” as well as Sports Scotland “Sports Club of the Year.
- Plans for the future –
 - The opening of the new cycle circuit in Linlithgow will allow the club to extend its discipline specific opportunities providing road riding opportunities to members
 - The club is looking to increase adult commitment, encouraging more volunteering opportunities., to help support and develop our young coaches.
 - The club has secured funding to encourage new riders into the sport, including a specific focus to encourage more girls to join the club.

Agenda item: Treasurer Reporting of Accounts

Presenter: Paul Burns

PB gave a rundown of the Trustees’ Annual Report and Accounts:

- Accounts are prepared in line with charities regulator guidelines (OSCR) and signed off by independent reviewer of accounts, a full audit is not required due to the size of the organization
- Significant increase in receipts – mainly within grant income including £14,100 from Falkirk Council Holiday Sessions and £7730 from Scottish Cycling Rock up and Ride and £9,840 from the National Lottery Awards for All Scotland Fund
- Payments also increased significantly in 2022, by £57,540, reflecting increased activities relating to holiday sessions, purchase of club bicycles and increased events.

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- The closing cash balance figure was noted, a decrease of 16k on the previous year's closing cash balance, although it was highlighted this was not a concern due to specific circumstances noted.
- Unrestricted monies of £7251 resulted, a decrease of £10,377 on the previous year. £6874 of this decrease related to liabilities from 2021
- The trustees noted the decrease in unrestricted reserves, but remain content with the level of unrestricted reserves held, the agreed level of reserves the club should hold is £2000.

Agenda item: Committee Re-election and Trustee Appointment **Presenter:** Mark Drackford

Re-election of committee members / trustees

a. The following committee members were elected into the below positions at the meeting:-

- i. Mark Drackford – Chair
- ii. Head of Strategic Planning/Coaching – Fraser Johnston
- iii. Treasurer – Paul Burns
- iv. WPO Lead – Lesley Archibald
- v. WPO 2 – Tom Whalley
- vi. Social Secretary – Graham McQueen
- vii. Communications – Marc Wright
- viii. Equipment – Fiona Ellis
- ix. Kit Officer – Gemma McAusland
- x. General Secretary – Caroline Quigley
- xi. Membership Secretary- Kirsten McKenzie

b. It was noted that the fundraising / sponsorship role on the committee is currently vacant.

Agenda item: Agree/Confirm Membership Fees **Presenter:** Mark Drackford

It was confirmed there was no change to membership fees they remain at £12 fundamental £15 enhance, £20 race membership

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Agenda item: AOB

Presenter: Mark Drackford

Any plans for dedicated space for rollers. MD continue to keep an eye out for space. More important currently is storage, have got quite extensive fleet of bikes and storage in appropriately places is important. Question on insurance for equipment – Paul confirmed this is covered under British cycling membership

Agenda item: Closing Remarks

Presenter: Mark Drackford

MD thanked everyone for their attendance and closed the meeting